

Moray DMB

Draft Meeting Minutes

Tuesday 9th November 2010
Moray College

Present:

DMB Members

Alastair Kennedy (JCC)
Anita Milne (Moray Forum)
Bridget Oatridge (Moray Businesswomen)
Cllr John Russell (The Moray Council)
Eileen Bush (Voluntary Action Moray)
Paul Timms (SNH) **Chair**

In attendance

David Watson (Moray LEADER programme Manager)
Lindsay Grant (Moray LEADER programme Co-ordinator)

1. Apologies

Matthew Young (Forestry Commission)
Rosella Smith (MFCHA)
Pierre Masson (The Moray Council)

2. Minutes from previous meeting

Minutes from the previous 2 meetings were agreed as accurate.

Matters arising

Members were reminded to complete scoring sheets for applications.
It was agreed to change the scoring sheets to score each section out of 10.
Members were also informed that a tender is being prepared for a marketing campaign.

3. Community Facilities Transfer

Members considered an options paper on how to proceed with applications given the transfer of RP321 & RP341 from the SRDP to LEADER.

After considerable discussion, the DMB would recommend to the LAG that the maximum grant available from Moray LEADER for future applications will be £120,000 for any project and that all projects will be considered under existing LEADER guidelines.

4. Decision Making Process

DMB members have noted that there has been correspondence from an applicant explaining their dissatisfaction with a decision reached by the LAG and also how the LAG operates.

The areas that need to be clarified both within the LAG and with external bodies are:

1. How the LAG makes decisions
2. The competency of the LAG to make decisions and any training requirements
3. Confidentiality and the protection of individual LAG members

It was agreed that all decisions must be robust and that LAG members are aware of their duties regarding confidentiality. It was also agreed that all official complaints to the LAG be logged. The LAG manager will investigate the possibility of Governance training for LAG members to ensure that these objectives can be met. Members have agreed to refer this correspondence to the LAG to be discussed at the next meeting.

5. LAG Membership

DMB members were informed that a new LAG member (William Methven) representing REAP will be present at the next LAG meeting. It was also agreed that the Moray Social Enterprise Network (MSEN) should be represented on the LAG and will therefore be invited to attend the next LAG meeting, with both new members to receive induction training.

The member representing MFCHA will also be changing shortly due to the current convenor stepping down.

DMB members agreed for LEADER staff to investigate confidentiality agreements and training requirements for LAG members.

6. Applications

- Moray HandyPerson Services

The DMB would recommend the LAG approves this application as they now have the letter of support requested at the last meeting (refer to LAG minutes 25/08/10).

- RAFTS

Members would like to know what problems mink are causing specifically in Moray and would like to see evidence that there is a demand for this project in Moray. Although it was pointed out that it may not be possible to accurately estimate the number of mink in Moray and the application will undertake this work as part of the process.

The DMB would recommend the LAG approves this application if the points raised can be clarified.

- Hopeman Community Association

DMB members would like clarification on the renewable energy costs and evidence that these costs provide value for money. The maximum grant awarded will be £120,000 if approved by the LAG.

The DMB would recommend the LAG approves this application if the points raised can be clarified.

- **Findhorn Village Centre**

The DMB would like to see evidence of current usage to support the statement that the centre is currently operating at full capacity. DMB members would also like to see a cash flow forecasts to assess the sustainability of the project.
The maximum grant awarded will be £120,000 if approved by the LAG.

The DMB would recommend the LAG approves this application if the points raised can be provided.

- **Boharm Hall Committee**

The DMB would like to see evidence of community involvement.
The maximum grant awarded will be £120,000 if approved by the LAG.

The DMB would recommend the LAG approves this application if the evidence can be provided.

- **Newmill Hall Committee**

The DMB would like to see evidence of community consultation and involvement.
The maximum grant awarded will be £120,000 if approved by the LAG.

The DMB would recommend the LAG approves this application if the evidence can be provided.

- **Lossiemouth Town Hall**

The DMB would like to see evidence of contact with the Biomass Development Officer from the Forestry Commission and also clarification that the management agreement between the landlord and the community is robust enough to ensure that the applicant has security.

The DMB would recommend the LAG approves this application if the evidence can be provided.

- **Miltoduff Hall Committee**

The DMB felt that this was a very innovative project and supported it uniformly.

The DMB would recommend the LAG approves this application.

7. Proposed times and venue for future meetings

- LAG - 24th Nov at The Loft, Keith - 11am
- DMB - 9th Feb 2011
- LAG - 23rd Feb 2011

8. AOB

- **Project amendment request from Archiestown Village Council**

This project amendment request to divert savings from a lesser renovation of the pavilion to purchase a storage container was turned down by the DMB as it fundamentally altered the project and it was felt that the project was not strengthened by the request.

Action Points

- a. LEADER staff preparing a tender for a marketing campaign
- b. LEADER staff to investigate confidentiality agreements